

# Submittal Checklist



Engineering and Development Services 14455 W. Van Buren Street, Ste D101, Goodyear, AZ 85338 (623) 932-3004

## Pool / Spa Permit

This checklist has been provided to assist the applicant in assembling documentation needed for a complete submittal. All plans shall be clear and readable, drawn to scale (1/4" per Ft preferred), landscape orientation, and on appropriate size paper as indicated below. Only complete submittals will be accepted for plan review. Please contact Engineering and Development Services with questions regarding the required materials.

- ☐ Completed Building Permit Application – Digital signatures will not be accepted
- ☐ Two copies of a plot/site plan (Minimum 8½ "X11", maximum 24"X36") detailing the location and setbacks of the pool/spa
- ☐ Two (separate) sets of construction plans (Minimum 8½ "X11", maximum 24"X36") including:
  - ☐ Spa manufacturer's electrical installation requirements and drawings (If applicable)
  - ☐ Manufacturer's cut sheets for any locking hardcover (If applicable)
  - ☐ Engineered drawings and calculations for steel construction
  - ☐ Project specific letter from Engineer (If applicable)
- ☐ One original signed Outdoor Pool and Spa Fencing Requirements Form
- ☐ Other: \_\_\_\_\_
- ☐ Completed Application Checklist (This form)
- ☐ Fees: \$35.00 for residential pools  
\$10.00 for commercial pools